

# White Sands Community Hall

## Multi-Purpose Room Rental Agreement

### Purpose:

To establish rental fees, damage deposit and terms and conditions for rental of the Summer Village of White Sands Multi-Purpose Room.

### Rental Fees:

Banquets, Parties and other Similar Events (1pm set up - 8am the following day):  
\$160.00

Weekend Rates (Friday 4pm - Sunday 1pm): \$400.00

Long Weekend Rate (Friday 4pm - Monday 1pm): \$500.00

Trailers (No hook ups and only with Hall Rental): \$20.00/day

Daily Meeting Rate: \$35.00 per hour

**Damage Deposit:** \$250.00 Damage Deposit must be paid when the Multi-Purpose Room is booked. Damage Deposit is as follows:

- a. forfeited if the booking is cancelled and the room cannot be rented to another party for the same time.
- b. returned if there are no damages and the room is cleaned. All tables and chairs must be put away in the same place and condition where found. All tables must be wiped down before putting away.
- c. forfeited if the Summer Village has to remove materials/or equipment left by the renter at the end of the rental period.

### Terms & Conditions:

The Renter shall be responsible for any damages to the building or contents caused by its' members and/or patrons and the Renter shall forthwith, upon demand by the Summer Village of White Sands, pay to the Summer Village of White Sands any claim arising from such damages.

The Renter shall assume full and sole responsibility for the conduct of its members and patrons while using the facilities and shall be solely responsible and hereby indemnifies the Summer Village of White Sands against any and all costs and claims for property damage or personal injury occurring during the use of the facilities by the Renter.

The Renter acknowledges that they shall be solely responsible for any breach of any of the conditions or regulations of any Alberta Liquor Control Board Permit and a breach of such conditions or regulations shall result in a refusal by the Summer Village of White Sands of any future rental requests by the Renter.

The Summer Village of White Sands Multi-Purpose Room is declared **non-smoking** for all functions. This policy is in effect 24 hours a day 7 days a week.

The tables and chairs are not to be loaned, rented out or removed from the Multi-Purpose Room.

All tables and chairs must be put away in the same place and condition where found.  
All tables must be wiped down before putting away.

Decorations may be put on the walls using special hooks provided. Please restrict the use of fun tack to a minimum when absolutely necessary. No tape or staples or duct tape are to be used.

Confetti, sparkles and any candle wax spillage will result in a \$200.00 additional cleaning fee.

All food, personal belongings, liquor and decorations are to be removed from the Multi-Purpose Room by 8:00 a.m. the following morning or sooner as required.

Exit signs are **NOT** to be covered at any time and must always be visible.

Any excessive cleanup done by the Summer Village will be charged to the Renter.

The renter shall carry their own rental insurance and provide proof as needed.

The renter shall adhere to all government imposed health restrictions.

All Renters must have key contact person from the Summer Village of White Sands to act as a reference.

I, \_\_\_\_\_ have read, understand and agree to the above regulations.

Dated: \_\_\_\_\_

# SUMMER VILLAGE OF WHITE SANDS MULTI-PURPOSE ROOM RENTAL AGREEMENT

**PERSON APPLYING (RENTER):**

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**ADDRESS IN SUMMER VILLAGE:**

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**BILLING ADDRESS:**

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**PHONE:** \_\_\_\_\_

**TYPE OF ACTIVITY OR EVENT:**

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**DATES REQUESTED:**

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**TIMES REQUESTED:**

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The personal information on this form is collected under the authority of Section 32 of the Alberta Freedom of Information and Protection of Privacy Act. The information will be used to process the rental application and for municipal operations. If you have any questions about the collection or use of this information please contact the President of the White Sands Community Hall Society or email: whitesandshallsociety@gmail.com.

**WHITE SANDS MULTI-PURPOSE ROOM RENTAL RATES Charges for this Rental**

**Hall Rate:** \_\_\_\_\_

**Damage Deposit:** \$250.00

**TOTAL CHARGES FOR THIS RENTAL:** \_\_\_\_\_

**Approved by:** \_\_\_\_\_

**Note:** The seating capacity of the Multi-Purpose Room is 75 with tables and chairs and 90 with chairs only.

**E-transfers are accepted:** [svwssevents@gmail.com](mailto:svwssevents@gmail.com)

**By signing this Agreement I agree to the terms and conditions above:**

\_\_\_\_\_  
Name of Renter

\_\_\_\_\_  
Signature of Renter

\_\_\_\_\_  
Hall Society Representative

\_\_\_\_\_  
Signature of Representative